



MOBILE HOME, TRAILER AND CAMPGROUND BYLAW RESORT VILLAGE OF THE DISTRICT OF KATEPWA

BYLAW NO. 2024-05

A BYLAW CONCERNING THE OPERATION OF CAMPGROUNDS, TRAILER, RECREATIONAL VEHICLE OR MOBILE HOME PARKS OR CAMPS WITHIN THE LIMITS OF THE DISTRICT OF KATEPWA

THE COUNCIL OF THE DISTRICT OF KATEPWA IN THE PROVINCE OF SASKATCHEWAN, ENACTS AS FOLLOWS:

SHORT TITLE

This Bylaw may be cited as the “Mobile Home, Trailer and Campground Bylaw”

I. DEFINITIONS*

“Administrator” means the Administrator of the Municipality or designate.

“Campground” means a place of business at which a site or sites are provided for the use of tents or other temporary accommodations for residential camping or recreational purposes;

"Council" means the Council of the District of Katepwa.

“Designated Officer” means a person appointed by the Municipality to enforce this Bylaw and shall include a Peace Officer;

"District" means the District of Katepwa;

"Mobile Home Park or Camp" means a place of business at which a site or sites are provided for the use of mobile homes;

“Municipality” means the District of Katepwa;

"Site" means a site within a trailer or recreational vehicle park or camp or mobile home park or camp which is provided for the use of a trailer or mobile home;

“Operation” means any and all Trailer Parks, Campgrounds, RV Parks and Mobile Home Parks located or operated within the municipality.

"Trailer" means a non-motorized vehicle which may be drawn by a motorized vehicle, and used for residential camping or recreational purposes and includes house trailers;

"Trailer Park or Camp" means a place of business at which a site or sites are provided for the use of trailers;

*Additional definitions and regulations regarding campgrounds and recreational services can be referenced from the District of Katepwa Zoning Bylaw

2. GENERAL LICENSING

2.01 No person shall operate a campground, trailer or recreational vehicle park or camp or mobile home park or camp without a current operator permit licence granted by Council.

2.02 The application of, or issuance of, any Operational Permit is required in addition to any other municipal, provincial or federal licence or permit that may be required.

2.03 The licence fee shall be seventy-five dollars (\$75.00) payable in advance. The said fee shall be exclusively administrative, and not on account of any services provided to an operator by the District, its servants or agents.

2.04 Each operator shall apply in writing for the Operational Permit License and complete the application in a form as approved by the Administrator.

2.05 The Administrator shall issue an Operational Permit License once the application is completed to the satisfaction of the Municipality and licence fee has been received.

2.06 Each operator licence granted by Council shall expire December 31 next, following the date of granting.

2.07 If an Operational Permit License holder contravenes any term or condition of the permit or of this Bylaw, or any municipal or provincial law or a requirement of that operation, the Municipality may suspend or cancel the Operational Permit providing 60 days notice.

2.08 The Operational Permit License shall be in the form as approved by the Municipality as attached in Schedule “A”.

2.09 Each Operational Permit License holder is responsible for remitting a per site fee to the Municipality. Such site fee shall be incurred each year for the period January 1 to December 31 inclusive.

2.10 Each Operational Permit License holder is responsible for ensuring that any development of their land and within the sites follows the District's Zoning and Building Bylaw permitting process.

3. SITE FEES

3.01 Pursuant to Section 2.09, the site fee shall be in an amount as approved by Council and attached to this Bylaw in Schedule "B".

3.02 The Operator shall provide the Administrator with the number of sites annually with the license application.

3.03 The site fee shall be paid to the Municipality on or before June 30th of the year in which the fees are imposed.

3.04 Each Operator is responsible for remitting the site fees directly to the Municipality.

3.05 Any site fee not paid by the Operator by the prescribed time shall be subject to a late payment financial penalty as listed in Schedule "B".

3.06 The administration and enforcement of this Bylaw is hereby delegated to the Administrator or a Designated Officer for the Municipality.

3.07 The inspection of any property in the Municipality to determine if this Bylaw is being complied with is hereby authorized.

4. OFFENCES AND PENALTIES

4.01 No person shall:

- a. obstruct or hinder any designated officer or any other person acting under the authority of this Bylaw; or
- b. fail to comply with any provision of this Bylaw.

4.02 Any operator of a trailer park or camp or mobile home park or camp that fails to submit application for an occupancy licence to the District, together with the licence fee payable under this bylaw shall, in addition to any other penalties prescribed by the law, be subject to having their operator license revoked or suspended by the Council of the District after having provided the operator with full opportunity to be heard by Council.

4.03 Except where, or in addition to, a penalty is specifically provided for in this Bylaw, every person who contravenes any provision of this bylaw is guilty of an offence and liable on summary conviction:

- a. in a case of an individual, to a fine not less than \$250.00 and not exceeding \$10,000.00 and, in the case of a continuing offence, to a further fine not exceeding \$10,000.00 for each day during which the offence continues; and

- b. in the case of a corporation, to a fine not less than \$450.00 and not exceeding \$25,000.00 and, in the case of a continuing offence, to a further fine not exceeding \$25,000.00 for each day during which the offence continues. And
- c. not more than one year in jail.

5. COMING INTO FORCE

5.1 No prosecution for a contravention of this bylaw may be commenced more than two years after the date of the alleged offence.

5.2 Bylaw No. 5-2013, Resort Village of the District of Katepwa, is hereby repealed.

5.3 This Bylaw shall come into force upon final passage by District Council.

(seal)

Mayor

Administrator

Read a first time 16th day of July 2024

Read a second time this 20th day of August 2024

Read a third time and adopted this 20th day of August 2024

Schedule "A"
Bylaw 2024-05 Operational Permit

_____ of _____
Person or representative of the operation Name of company or operations (if applicable)

has received permission from The District of Katepwa to operate a Trailer Park, Campground, Mobile Home Park, RV Park, as the case may be, within the Municipality.

All fees, and penalties if applicable, are to be paid in full on or prior to June 30th in the year that the service fees are levied. This Permit shall remain in effect from the date of issue and continues forthwith from year to year.

The District of Katepwa may rescind or revoke the permit at its discretion upon providing not less than a 60 day notice to the property owner.

You are permitted to operate not more than _____ sites, with not more than one unit per site.

This Operational Permit is Non-Transferable

Issued this _____ day of _____, A.D. 202____, Katepwa Beach, SK.

Administrator

Schedule "B"
Bylaw 2024-05 SITE FEE

The site fee shall be set as follows:

Effective Jan 1-December 31, 2024	\$100.00/site
Effective Jan 1 -December 31, 2025	\$150.00/site
Effective Jan 1-December 31, 2026	\$200.00/site
Effective Jan 1-December 31, 2027	\$250.00/site

Late Payment Penalty shall be 5% per month, of outstanding monies owed to the municipality. Late Payments are considered as of July 1 of the current year (See 3.03).