



BOAT DOCKS, LIFTS, AND VESSELS RESORT VILLAGE OF THE DISTRICT OF KATEPWA BYLAW NO. 2025-04

A BYLAW TO CONTROL AND REGULATE THE USE OF BOAT DOCKS, LIFTS, AND VESSELS

The Council of the Resort Village of the District of Katepwa in the Province of Saskatchewan enacts as follows:

SHORT TITLE

This Bylaw shall be known as the Dock, Boat Lift, and Vessel Bylaw.

DEFINITIONS

“Administrator” – means the person appointed as the Administrator for the Municipality pursuant to *The Municipalities Act*.

“Applicant” – means a person or persons applying for a dock/boat lift under this bylaw and must be a ratepayer within the municipality.

“Beach Area” – means an area designated as a beach by this bylaw.

“Boat” – means a vessel other than a Personal Watercraft

“Boat Lift” – means a structure that may be attached or adjacent to a dock, which facilitates the removal of a vessel from the water, and which can allow the vessel to be stored above the natural level of the water.

“Council” - means the Council of the District of Katepwa

“Designated Officer” - means a person appointed by the Municipality to enforce this Bylaw and shall include the Administrator and their designate;

“Dock” – means a structure used for the purpose of mooring vessel(s) and for providing pedestrian access to and from moored vessel(s) and can consist of a single dock, wharf or pier, including walkway and access ramp

“Lessee” – means a person or persons whom have right to land or improvements as an occupant, tenant or mortgagee of a property parcel, through agreement with a property owner and;
are responsible for tax or taxes of the municipality; or
are a lessee of a property that is subject to a trailer licence fee of the municipality.

“Local Authority” – means the District of Katepwa

“Marina” – means a building, structure or place, containing docking facilities that are located on a waterway, where vessels and vessel accessories are stored, serviced, repaired or kept for sale and where facilities for the sale of marine fuels and lubricants may be provided.

“Moor” – means to make fast a vessel by attaching it by cable or rope to the shore, to an anchor or to a dock or other object.

“Municipality” - means the District of Katepwa.

“Owner” – means a person or persons who owns property or have the right to land improvements through agreement with the property owner.

“Personal Watercraft” – means a jet-propelled vessel typically ridden in a similar style as a motorcycle and commonly referred to as a *Jet Ski*, *Sea Doo* or *Wave Runner*.

“Season” - means the time period from May 1st to October 31st inclusive.

“Shared Dock” – a single or multi-person dock in front of a lakefront property or on a public/municipal reserve.

“Vessel” - means every type of boat, ship or craft designed, used or capable of being used solely or partly for navigation in, on, through or immediately above water, without regard to method or lack of propulsion.

REGULATIONS

1. Every dock or boat lift installed within a public access or municipal reserve shall have a licence issued by the municipality.
2. A person must apply in writing to the municipality for a licence prior to installing any dock or boat lift and property is within a radius of 500 feet from the designated public reserve.
3. The application must be submitted in the form approve by the municipality in appendix “A”
4. No person shall install or permit to be installed any dock or boat lift within a public access or municipal reserve without a valid licence issued by the local authority.
5. No person shall rent, lease, or lend out any dock or boat lift without the prior written permission of the Municipality.
6. A person must submit an application when applying for any licence and submit a \$25 fee.
7. No licence shall be issued until the fees identified in section 6 have been paid.
8. A designated officer may cancel any licence for any dock or any boat lift at their discretion.
9. An applicant cannot be part of a shared dock while maintaining a dock application on their own.

10. A designated officer may cancel any licence for any dock or any boat lift when the application is made on behalf of any agency, agent, department of any municipal, provincial, or federal government.
11. A licence shall only be valid for the season it was issued, unless otherwise stated.
12. Installation must be done manually. Only approved equipment is allowed to work in the water or on the bank.
13. Only floating docks or docks supported by posts may be installed.
14. Docks may be constructed out of the following materials: metal, plastic, untreated wood or wolmanized wood (wood treated with chromated copper arsenate, ammoniacal copper arsenate, or acid copper chromate). Creosote and pentachlorophenol treated timbers are not acceptable.
15. Any proposal to remove aquatic vegetation, or any other type of bank work, must be reviewed and approved by WSA.
16. Approximately 40 feet is required between boat docks.
17. Dredging to improve access to docks is not allowed.
18. Installation docks and boat lifts must be installed according the Water Security “Private Temporary or Seasonal Docks and Boat Lifts” standards and best practices.

OFF-SEASON STORAGE

19. The applicant must indicate on the form if storing their dock and/or boat lift on municipal lands
20. The annual fee for off-season storage shall be \$300.
21. Any storage on municipal lands is only permitted through September 15 to June 15.
22. Docks and boat lifts must be removed by June 15.
23. Docks and boat lifts removed before September 15 must be stored on private property.

LICENCE TO BE DISPLAYED

24. The Municipality shall issue, to the applicant, a permanent identification marker associated with an approved licence.
25. The applicant shall cause the identification marker to be firmly affixed to the dock or boat lift to which the licence has been granted.
26. The identification marker shall be affixed to the dock or boat lift so that the identification marker is:
 - i. Not less than 30 centimetres from the high-water line.
 - ii. Is clearly visible from the land side
27. The designated officer is to prescribe a certain posting of the plate to ensure better visibility.

28. The applicant is responsible for their identification marker.
29. Any applicant that is no longer in possession of their identification marker must notify the municipality in writing, within 72 hours, of becoming aware of that they are no longer in possession of their identification marker.
30. The applicant is responsible for the cost to replace their identification marker.

RENEWAL

31. The municipality shall cause the renewal of al licence January 1 of each year.
32. A renewed licence shall not be valid unless the renewal licence fee is paid. The municipality shall cause the renewal of the licence fee by adding the fee to the taxes of the property for which the dock is associated to.

DISCONTINUANCE OR CHANGE

33. A person to whom a licence is issued must notify the Municipality if the property referred to in the licence application is sold, repossessed, seized.
34. A person who ceases to be an owner or lessee of a property to which they have applied for and been granted a licence must notify the Municipality.
35. Notification referred to in section 33 and 34 shall be done in writing within 30 days of the action referred to in section 33 or 34 as the case may be.
36. A licence becomes invalid immediately once the conditions in section 33 or 34 are met.
37. A licence is not transferable.
38. An application must be submitted to the local authority for any amendments to the original application.

ZONING AND DEVELOPMENT STANDARDS

39. No person shall install or operate any marina without approval from the local authority.
40. Application for the installation or operations of a marina shall be done in a form as approved by the local authority.
41. The local authority may authorize the installation or operation of a marina subject to the approval of Council.
42. The authorization for the installation and operation of a marina shall be done in writing and subject to any further conditions as ascribed by the designated officer issuing the written approval for the installation and operation of the marina.
43. A licence will not be issued under this Bylaw for any application that does not conform to any zoning, development, building requirements or any other bylaw of the Municipality.
44. The issuing of a licence to a person does not relieve that person of the responsibility of conforming to any municipal, provincial, or federal law and/or regulations.

GRANTING OF LICENCES

45. The granting of a licence is hereby authorized provided the conditions of this bylaw are met, and the designated officer is satisfied that the type and quality of any docking or lift is appropriate and does not violate any law, municipal policy or requirement.
46. The designated officer may require the applicant to abide by conditions as a result of the granting of a licence. Such conditions shall be issued to the applicant in writing.
47. A licence application that has been denied by a designated officer shall be done in writing.

REVOKING OR SUSPENDING OF A LICENCE

48. If an applicant violates or fails to comply with the terms of the licence, or contravenes any term or condition of this Bylaw, or any other Bylaw of the Municipality, a designated officer may suspend or cancel the licence.
49. The installation of any dock or lift cannot adversely affect/damage/alter the foreshore, shoreland and the lakebed.
50. Any licence that was found to be issued in error may be cancelled immediately by a designated officer.
51. A designated officer may reinstate a suspended licence if it is satisfied that the licensee is complying with this Bylaw or Bylaws of the Municipality.
52. Any applicant whose application was revoked or suspended may appeal the decision in writing to the Administrator within 30 days of the date of the notice.

DISTRESS

53. The Municipality may recover any licence fee by distress in accordance with *The Municipalities Act*.

INSPECTIONS

54. The inspection of property by a designated officer or a person who is assisting a designated officer is to determine if this Bylaw is being complied with is hereby authorized.
55. No person shall obstruct a designated officer or a person who is assisting a designated officer.
56. Any person stopped, detained or otherwise, pursuant to this Bylaw shall be required to give his or her name, date of birth, address, and any other reasonable information on request of the designated officer requesting the information so long as that person is readily identifiable as a designated officer and in the lawful execution of his or her duties and responsibilities.

PLACEMENT OF DOCKS, BOAT LIFTS, OR VESSELS

57. A designated officer may reduce the distance between docks provided that there are geographical limitations present provided that:
 - i. The applicant requests an exemption of the requirements in section 17.
 - ii. The adjacent dock owner for which the reduction is requested has been notified by the applicant and the municipality; or
 - iii. Other geographical limitations are present.

58. Upon requesting storage on public lands is received by the applicant, a designated officer may grant permission for the storage of docks or boat lifts on public property where geographical limitations may preclude the storage on private property.
59. Where permission under section 57 is given to an applicant and that applicant fails to store the dock or boat lift in the location permitted, a designated officer shall cause the stored items to be removed.
60. No person shall moor any vessel on any private dock without the permission of the dock owner.
61. No person shall attach any vessel to any private land, property or object unless they are the property owner, or have permission from that property owner.
62. No person shall dock, moor or leave any vessel to any private land, property or object unless they are the property owner, or have permissions from that property owner.
63. No person shall dock, moor, or leave any vessel on or near any waterway unless that area has been designated by the local authority to an area to dock, moor, or leave a vessel.
64. The municipality may designate areas for the mooring, docking, or placement of vessels.
65. If the Municipality designates areas for mooring, docking, or placing of vessels, the municipality shall cause signs to be posted in those locations that the municipality considers appropriate, identifying the area or areas where mooring, docking, or placing the vessels is appropriate.

ENFORCEMENT OF BYLAW

66. The administration and enforcement of this Bylaw is hereby delegated to a designated office for the Municipality.
67. Failure to comply with this bylaw shall result in, in addition to any fine imposed, have the vessel, dock, or boat lift being removed by the Municipality or an authorized representative of the Municipality, the cost of which shall be invoiced to the owner.
68. The owner, or person responsible, of any vessel, dock or boat lift shall be responsible for any costs associated with actions taken by the Municipality.
69. Notwithstanding any other clause, section or subsection of this bylaw, if the operator or person in charge of vessel cannot conveniently be found, located, or identified, and if that vessel is involved in the commission of an offence pursuant to this bylaw or any other law by the person in charge of the vessel, the owner of the vessel is liable for the offence.
70. The Municipality may recover costs associated with the actions taken in the enforcement of this bylaw by;
- i. Civil action in a court of competent jurisdiction; or
 - ii. Adding the amounts owing to the taxes of the property owned or occupied by the person.
71. No person shall:
- i. Obstruct or hinder any designated officer or any other person acting under the authority of this Bylaw; or
 - ii. Fail to comply with any other provision of this Bylaw.

PENALTY

- 72.** Every person who contravenes any provision of this Bylaw is guilty of an offence and liable on summary conviction:
- i. In case of a first offence, to a fine not less than \$250.00;
 - ii. In a case of a second or any subsequent offence, to a fine not less than \$500.00 and not more than \$10,000.00;
 - iii. And to a further fine of not less than \$100.00 and not exceeding \$10,000.00 for each day or portion of a day for which the offence continues.

NOTICE OF VIOLATION

- 73.** Notwithstanding section 72, a designated officer may issue a notice of violation to any person committing a first or second offence under this bylaw.
- 74.** The notice of violation shall require the person to pay the Municipality a fine of \$200.00 for a first offence and \$350.00 for a second offence.
- 75.** The amount specified in in clause 74 may be paid:
- i. In person, during regular office hours, at the District Office, 41 Elm Street, Katepwa, Saskatchewan
 - ii. By mail addressed to the District of Katepwa, PO BOX 250, LEBRET SK S0G 2Y0
- 76.** If payment of the fine identified on the notice is paid within the prescribed time, it will be accepted as a guilty plea to the offence, and that person shall not be liable to prosecution for that offence.
- 77.** For the purposes of section 72 and 74, an offence shall be deemed to be a first offence if the offender has not been convicted of the same offence, or paid a fine under this bylaw, within two years immediately preceding the commission of the alleged offence or violation.
- 78.** The imposition of any penalty for violation of this bylaw shall not relieve the person from complying with this bylaw.
- 79.** No prosecution for a contravention of this bylaw may be commenced more than two years after the date of the alleged offence.

SEVERABILITY

- 80.** If a court of competent jurisdiction should declare any section of this bylaw to be invalid, such section or part of a section shall be construed as having persuaded or influenced Council to pass the remainder of the bylaw and it is hereby declared that the remainder of the bylaw shall be valid and shall remain in force and effect.

COMING INTO FORCE

81. This bylaw shall come into force and take effect on final passing thereof.

Read a first time the 23rd day of April 2025.

Read a second time the 23rd day April of 2025.

Read a third time and adopted the 23rd day April of 2025.

(SEAL)

MAYOR

ADMINISTRATOR

Certified a true and correct copy of Bylaw 2024-05
passed by Council of the District of Katepwa at
a meeting held on the 23rd day of April 2025.

CAO

APPENDIX A

**DISTRICT OF KATEPWA
REQUEST FOR BOAT DOCK INSTALLATION**

NAME _____

DISTRICT OF KATEPWA ADDRESS _____

LOT _____ BLOCK _____ PLAN _____

PHONE _____ DATE _____

REQUESTED LOCATION OF BOAT DOCK

NAME OF CABIN/RESIDENCE OWNER _____

DISTANCE OF EXISTING DOCKS TO THE RIGHT AND LEFT OF REQUESTED

LOCATION LEFT..... RIGHT.....,

DATE WHEN BUILDING OF DOCK WILL:

COMMENCE _____ BE COMPLETED _____

MATERIAL USED TO CONSTRUCT DOCK WILL BE

WINTER STORAGE OF DOCK IS PROPOSED TO BE _____

Any storage of dock and/or lift on municipal lands is approved for the winter season only and must be removed from municipal lands by June 15 annually.

License number: _____

SKETCH OF THE REQUESTED LOCATION

I (We) _____ agree to hold the District of Katepwa harmless for any issues which might arise as a result of this application being approved and a dock being located either on the water at the above location or stored for the winter at the above location. I/We acknowledge annual storage fee is \$300 which will be paid prior to September 15 or removal of dock whichever comes first. As per Section 405 of the Municipalities Act, any unpaid fees may be added to my tax account at the end of the year.

_____	_____
Applicant	Date

ADMINISTRATOR	

Date _____ receipt number _____