



FEES AND CHARGES BYLAW

Resort Village of the District of Katepwa

Bylaw No. 2026-01

A BYLAW TO ESTABLISH FEES CHARGED FOR GOODS AND SERVICES PROVIDED WITHIN THE LIMITS OF THE DISTRICT OF KATEPWA.

THE COUNCIL OF THE DISTRICT OF KATEPWA IN THE PROVINCE OF SASKATCHEWAN, ENACTS AS FOLLOWS:

1. This Bylaw may be cited as the Fees and Charges Bylaw.
2. The purpose of this bylaw is to establish the fees and charges for goods and services provided by the District of Katepwa.
3. The fees shall be set out in accordance with Schedule A, attached hereto and forming part of this bylaw, plus any applicable taxes.
4. The provisions of any service or information are subject to the restrictions of Section 177(1) of *The Municipalities Act*, *The Local Authority Freedom of Information and Protection of Privacy Act*, and any other Acts.
5. Unless otherwise provided for in this bylaw, all fees prescribed in Schedule A shall be paid prior to the service being performed or information being provided.
6. If a cheque is issued for payment of information or services is returned to the District of Katepwa due to non-sufficient funds (NSF) or closure of account, the fee is deemed to have not been paid, and the NSF fee set out in Schedule A shall be applicable in all cases.
7. For any information or service not provided for in Appendix A and that does not expressly require Council approval, the Administrator shall have the authority to determine an appropriate fee or charge.

8. These rates will be set out in Schedule A to this Bylaw and may be amended by resolution from time to time as deemed necessary.
9. If any clause in this bylaw, including any part of any schedule, is found to be invalid, it shall be severed from the remainder of the bylaw and shall not invalidate the whole bylaw.
10. This Bylaw shall come into force and take effect upon final reading.
11. Bylaw 2025-01 is hereby repealed.

(Seal)

Mayor

Administrator

Read a first time 20th day of January 2026

Read a second time this 20th day of January 2026

Read a third time and adopted this 20th day of January 2026

**Certified a true and correct copy of Bylaw 2026-01
passed by Council of the District of Katepwa at
a meeting held on the 20th day of January 2026.**

CAO

Schedule A to Bylaw 2026-01

FEES AND CHARGES

<u>Custom Work</u>	<u>Fee Description</u>	<u>Rate</u>	<u>Unit</u>
	Custom Work *Minimum 1 hour call out charge	\$150.00	per hour
	*minimum 3 hour call out charge After hours	\$200.00	per hour
	Nuisance Clean up	\$400.00	per hour

<u>Taxation</u>	<u>Fee Description</u>	<u>Rate</u>	<u>Unit</u>
	TAXervice Fees	Actual Cost	
	Adding Costs to Taxes	\$50.00	per addition

<u>General</u>	<u>Fee Description</u>	<u>Rate</u>	<u>Unit</u>
	Notary (for non-residents)	\$15.00	per signature
	Administrative Fee	\$100.00	per incident
	Copy of Audited Financial Statements	\$30.00	per set
	Copy of Council Minutes	\$10.00	per set
	with attachments	\$30.00	per set
	NSF – regardless of reason	\$25.00 + bank fees	per incident
	Golf Cart License	\$30.00	per license
	Yearly renewal	\$15.00	per license
	3-year renewal	\$40.00	per license
	5-year renewal	\$60.00	per license
	Garbage Tags	\$2.00	per tag
	Waste Collection – non-resident	\$200.00	per year
	Reprint Tax/Assessment Notice *Emailed	\$5.00	per document
	Reprint Tax/Assessment Notice *Mailed	\$10.00	per document
	Application fee for LAFOIP	\$20.00 or prescribed fee, whichever is greater	per request
	LAFOIP Application Processing Fee	\$100.00	per hour
	Katepwa Merchandise – Thermals		
	16 oz Thermal	\$40.00	per thermal
	22 oz Thermal	\$45.00	
	Overdue Invoices *compounded	3%*	per month

<u>Assessment</u>	<u>Fee Description</u>	<u>Rate</u>	<u>Unit</u>
	Assessment Appeal Fee – Residential	\$300.00	per property
	Assessment Appeal Fee – Multi Family, Commercial, and Industrial		
	Assessment less than 500,000	\$500.00	per property
	Assessment between 500,000 and 1,000,000	\$600.00	per property
	Assessment over 1,000,000	\$800.00	per property

<u>Rental</u>	<u>Fee Description</u>		<u>Rate</u>	<u>Unit</u>
	*Meeting Rental – 4 hour	Residents Non-residents	\$95.00 \$170.00	per rental
	*Social Function	Residents Non-residents	\$170.00 \$320.00	per rental
	Cultural Events	Residents	\$2.00	drop in
	Public Service Programs	*Needs approval prior to function		No charge*
	Green Space Rental (Breese or Sandy)		\$250	per rental
	Green Space Rental Incidental (power, septic, incidentals)		\$300	per rental
*Rental fee needs to be received 30 days prior to event. 50% of fee will be held upon cancellation. Damage deposit of \$250.00 prior to receiving key, returned upon facility review.				

<u>Permits</u>	<u>Fee Description</u>		<u>Rate</u>	<u>Unit</u>
	Development or Building Permit		\$100.00	per permit
	Partial Building Permit ¹		\$75	per permit
	Building Permit Administration Fee (applied to Building Official fees)		15%	per permit
	Building Official Service Fees		Actual Cost (as invoiced)	per permit
	Extra/Re-inspection/Missed Inspection/Special Inspection ² (if required by Building Official)		Actual Cost + Admin Fee	per permit
	Damage/Restoration Deposit (new builds and demolitions)		\$5,000	per permit
	Demolition Permit ³		\$150	per permit
	Permit Renewal Fee		\$100	per renewal
	SAMA Fee		\$65	per permit
	Stop Work Order Administration Fee		\$300	per order
	RPR Non-Compliance Surcharge		\$400	per incident
	Minor Variance		\$25.00	per variance
	Discretionary Use		\$100.00	per permit

Notes:

1. Partial building permits are in addition to the development or building permit.
2. The Building Official may invoice extra charges for missed inspections, additional site visits, or plan amendments. The owner is responsible for these costs.
3. Includes \$50 public works inspection fee.