



Permit No: _____

Date Received: _____

Fees \$100.00-\$5000.00 Paid

DEVELOPMENT PERMIT APPLICATION

1. Applicant Information

Name: _____

Mailing Address: _____

Phone: _____ Email: _____

Owner Authorized Agent (authorization required if agent)

2. Owner Authorization (if applicable)

I, _____, am the registered owner of the property described in this application and hereby authorize the above-named agent to act on my behalf for the purpose of applying for and obtaining a Development Permit from the District of Katepwa. This authorization includes, but is not limited to:

- Submission of permit applications
- Communication with municipal staff
- Compliance with permit conditions
- Responsibility for site restoration and damages

Owner Name (printed): _____

Owner Signature: _____

Date: _____

3. Property Information

Civic Address: _____ Lot / Block / Plan: _____

Current Use of Building: _____

4. Proposed Development (check one)

- New Building (**\$5000 damage deposit required**) Renovation/Alteration Addition
- Building Removal Demolition Repair Basement Development Change of Use
- Other: _____

Description of Proposed Development: _____

5. Development Details

Proposed start date: _____ Proposed completion date: _____

Floor Area of Building/Works: _____ Building Height (including roof): _____

Building Width: _____ Building Length: _____



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DEVELOPMENT PERMIT APPLICATION CONT'D

6. Information Required

Site Plan (sketch acceptable) showing:

- a) Property dimensions and legal boundaries
- b) Location and dimensions of existing and proposed buildings or structures
- c) Distances from all buildings to property lines (setbacks)
- d) Location of driveways, parking areas, easements, and adjacent streets (if applicable)

Additional Information may be required where necessary to confirm compliance with the District of Katepwa Zoning Bylaw.

Note:

A survey is not required for a Development Permit; however, applicants are encouraged to confirm property boundaries and setbacks prior to construction. Where a Building Permit is issued, a **Real Property Report (RPR) prepared by a Saskatchewan Land Surveyor will be required after the foundation is poured and prior to framing** to confirm the building location complies with the Zoning Bylaw.

Permit Expiry: Pursuant to Section 12 of Building Bylaw No. 2026-04, permits expire if work has not commenced within six (6) months of issuance or if work is suspended for more than six (6) consecutive months. A new permit application and applicable fees may be required prior to resuming work.

7. Declaration of Applicant

I, _____, of _____, in the Province of Saskatchewan, solemnly declare that all the above statements contained with the application are true, and I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same forces and effect as if made under oath, and by virtue of *The Canada Evidence Act*.

Applicants Signature

Date

Official Use

1. Present Zoning: _____ 2. Proposed Use: _____

Principal Accessory

Use Classification: Permitted Discretionary

3. Proposed Setbacks: Front: _____ Rear: _____ Side: _____ Side: _____

4. Application Status: Approved Denied: _____

5. Comments: _____

Development Officer

Date